



Dear HPV Prevention Partner,

Thank you for your interest in increasing HPV vaccination in your community. The Arkansas Immunization Action Coalition has created a toolkit to help you. The idea behind the toolkit is to show you how you can put on a HPV Prevention/Vaccination Awareness workshop called “**Let’s Talk About HPV**” for a group of people. It could be any group that you want--your church, community based organization, college organization, neighborhood centers, synagogue, social club, or anyone you want to invite. The purpose of the workshop is to help people learn the facts about the HPV, how HPV is linked to cancer, and where to get a HPV vaccine if they haven’t had one. The toolkit is a collection of all the materials you need to put on a HPV Prevention Workshop. You can download and print all the documents from our website, www.immunizear.org.

There are several documents in the toolkit. Here is the list:

- Leader’s Manual with the instructions for how to organize and lead the workshop.
- PowerPoint presentation. The Leader’s Manual helps you know what to say with each slide. It is possible to lead the workshop without the slide presentation, as long as you cover the information given in the Leader’s Manual.
- Workshop Booklet that people attending the workshop can use to follow along during your presentation. There should be one for each person at the workshop.

The toolkit also contains various documents you will need for organizing your workshop:

- Workshop Flyer that you can edit, print and post to publicize you workshop.
- Sign-In Sheet for people attending your workshop.
- 1-page Warm-Up Activity and 1-page What Did I Learn? for use at the beginning and the end of the workshop
- Media Release Form to use if you take photos or decide to share quotes from people who attend the workshop
- Workshop Leader’s Summary form that you will need to fill out when the workshop is over and send to Freddie Barber (HPVWorkgroup@arrx.org) at the Arkansas Immunization Action Coalition, so we can learn about how your workshop went and keep track of how many workshops we do in Arkansas this year. Thank you again for your interest in HPV Prevention. Please let me know what questions you have. The Arkansas Immunization Action Coalition stands ready to help you in any way we can.

Sincerely,

Heather Mercer

Heather Mercer
Executive Director
Arkansas Immunization Action Coalition